

**New & Renewal Badge Checklist**

**Badge Forms:**

\_\_\_\_\_ Identification Badge Application (Reviewed and signed by Signor)

\_\_\_\_\_ Driver’s Training Questionnaire (If you will be driving on Airport property)

**Two Forms of ID:**

\_\_\_\_\_ Driver’s License or ID (Must be a current California ID)

***and*** **one of the following**:

\_\_\_\_\_ Social Security Card

\_\_\_\_\_ US Passport or;

\_\_\_\_\_ Birth Certificate

PIV/CAC/Chipped Card (Must be badging for issuing Government Agency)

**If born out of the US, one of the forms of ID must be:**

**\_\_\_\_\_\_** Naturalization paper

**\_\_\_\_\_\_** Permanent Resident card or;

\_\_\_\_\_ US Passport

**Badging Office Hours:**

Renewing Badges and Fingerprinting: Monday, Wednesday, or Friday at 8:00am, 10:00am, or 1:00pm.

New Badge Classes: Tuesdays or Thursdays at 9:30am or 1:00pm.

***Please call to schedule. Walk-ins will not be accepted.***

***Note:*** *If an ID is expiring within 30 days of being presented to the badging office it must also be accompanied by paperwork and/or receipts showing that it has been renewed. All forms must be original. Copies will NOT be accepted.*

*Social Security Cards that are laminated will NOT be accepted.*