

NEW/RENEWAL BADGE CHECKLIST

Completed Badge Form:
Identification Badge Application (Reviewed, signed and dated by Signor)
Two Forms of ID:
Driver's License or California ID (<i>If no driver's license and NOT driving on Airport Property</i>)
<u>AND</u> one of the following:
Non-laminated Social Security Card
Valid US Passport/Passport Card or;
Original or Certified Copy Birth Certificate
PIV/CAC/Chipped Card (Must be badging for issuing Government Agency)
If born out of the US, one of the forms of ID must be:
Original Certificate of Naturalization/Citizenship
Valid Permanent Resident Card/Employment Authorization Card or;
Valid US Passport/Passport Card
Badging Office Hours:
Renewal Badges and Fingerprinting: Monday, Wednesday, or Friday at 8:00am, 10:00am, or 1:00pm.
New Badge Classes: Tuesdays or Thursdays at 9:30am or 1:00pm.
Please call to schedule. Walk-ins will not be accepted.

Incomplete applications will not be accepted.

Note: If an ID is expiring within 30 days of being presented to the badging office it must also be accompanied by paperwork and/or receipts showing that it has been renewed. All forms must be original. Copies will NOT be accepted.

Names on both identifications <u>MUST</u> match per TSA regulations. Applicants with identifications not meeting this requirement cannot be processed.

Social Security Cards that are laminated will NOT be accepted.